

## Summer House Park Part-time Seasonal Housekeeping Position Available

Summer House Park on the Bruce Peninsula is a family run vacation destination which offers camping as well as rental cottage, camping cabin and guest house facilities. We are looking for an energetic, conscientious and responsible individual to join our housekeeping team to ensure our rental accommodations are kept in a clean, sanitary, comfortable and tidy manner for our guests.

We pride ourselves on offering a well-maintained, clean and esthetically pleasing resort environment for our guests. This includes ensuring that our rental accommodations are in pristine condition. Our housekeeping team works together to prepare our rental cottages, RV trailers, camping cabins and guest house rooms for new guests each week, typically during regular Saturday and Sunday check-ins. We are looking for a mature, responsible individual who is able to work well in a face-paced, team environment. Attention to detail and the ability to work diligently is essential. This position also involves interaction with our guests and applicants with strong customer service skills in addition to cleaning experience are preferred.

### Principle Job Tasks and Duties:

- sweep, scrub, mop and polish floors
- vacuum clean carpets, rugs and draperies
- dust and clean furniture and fittings
- clean wash basins, mirrors, toilets and showers
- clean kitchen counters, dishes, cookware and appliances
- make up beds and change linens as required
- empty and clean trash containers; dispose of trash in a sanitary manner
- wash windows and trimmings
- ensure both outside and inside areas of rental accommodations are tidy and clean
- sort, wash, load and unload laundry
- sort, fold and put away clean laundry
- operate mechanized cleaning equipment
- maintain all cleaning equipment and materials in a safe and sanitary working condition
- work safely and wear personal protective equipment when working with cleaning products
- monitor and report necessary repairs and replacements
- safely operate golf cart to transport cleaning supplies

### Knowledge and Experience:

- high school diploma or equivalent preferred
- knowledge of cleaning and sanitation products, techniques and methods, including WHMIS training
- working knowledge of operating cleaning equipment
- physical stamina and mobility including ability to reach, kneel and bend
- ability to lift, push and pull required load (usually about 30lbs)
- transportation to and from work and your own accommodation required

### Key Competencies/Skills:

- attention to detail is imperative
- ability to work in a face-paced environment and maintain high energy level
- good listening skills; ability to follow instructions and work independently with minimum supervision when required
- ability to work with a team
- cheerful and friendly disposition
- reliable and honest
- willing to adapt to new situations, plan and organize
- customer service skills beneficial

**Duration:** Part-time seasonal; Saturday and Sunday, mid-June to Labour Day weekend 2018; Attendance at June training date required. Possibility of longer employment the following season.

**To Apply:** Send a covering letter describing your experiences and interests and a résumé to:

Darci Lombard

197 Miller Lake Rd.

Miller Lake, ON N0H 1Z0

Documents may be sent electronically to - [info@summerhousepark.ca](mailto:info@summerhousepark.ca) or faxed to 519-795-7355

For further information call (519) 795-7712 or email [info@summerhousepark.ca](mailto:info@summerhousepark.ca)